




BUSINESS DEPARTMENT – Financial Services
Risk Management Branch

July 22, 2011

To: Principals and Booster Club Presidents

From: John F. Aube, ARM - Risk Management Coordinator 

Subject: LIABILITY COVERAGE FOR BOOSTER/AUXILIARY CLUBS

The District recognizes that parents and community members may wish to organize booster clubs to support special programs to promote quality educational programs for all students in Long Beach Unified School District (LBUSD). These programs may include athletic teams, debate teams, school musical groups, and other activities which provide positive extra-curricular involvement for our students.

Due to interest in providing an insurance program designed especially for booster clubs and auxiliary groups, LBUSD is pleased to have researched and introduce ASCIP-B (Booster/Auxiliary Liability Coverage). ASCIP-B will provide liability coverage, within the scope of the policy, for the operation of booster and other auxiliary clubs which have been formed to support the various extra-curricular programs at our schools.

Why do we need ASCIP-B? Due to the nature of society, booster clubs and auxiliary groups face potential liability suits from spectators, vendors and customers. Even if a suit is unjustified, the cost of defense can be significant.

What will it cost? Nothing. There will not be a charge to the booster clubs for this liability coverage.

How do I become covered under this ASCIP-B coverage? You MUST completely fill out the attached Roster of Auxiliary Support Clubs Insurance Program – Boosters ASCIP-B Coverage Form. This form is for fiscal year 2011/2012 and must be completed prior to any Booster/Auxiliary programs taking place. After completion, the form must be submitted to the Risk Management office at least two weeks prior to an event taking place. No coverage will be extended to Booster/Auxiliary Clubs if this form is not accurately completed and submitted to Risk Management prior to any events taking place.

What events are covered? Typically most non-hazardous events conducted by booster clubs or auxiliary groups will be covered by ASCIP-B. Coverage will be provided both on and off school sites for activities that occur during this program year. Some non-hazardous events included, but not limited are:

*Car Washes	*Candy Sales	*Dances	*Dinner
*Exhibits	*Festivals	*Meetings	*T-Shirt Sales

What kinds of events are typically excluded from coverage? Hazardous events are excluded from the policy coverage. Some examples are, but not limited to:

*Athletic Participants	*Alcohol	*Fireworks
*Pollution	*Watercraft/Vehicles	*Horses/Animals
*Aircraft	*Rebounding devices	*Mechanical amusement devices

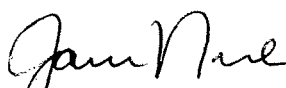
There are limits of liability offered under the ASCIP-B program. For further details of these limits and this program in general, please feel free to contact the Risk Management Office at extension 8234.

Approved:



Betty Ng
Financial Services Officer

Publication Authorized:



James Novak
Chief Business & Financial Officer